



**State of Louisiana**  
Division of Administration  
**Office of the Commissioner**

**AGENDA**  
**UNDERSECRETARY MEETING**

**Claiborne Building**  
**1201 North Third Street, 1<sup>st</sup> Floor**  
**Thomas Jefferson Room, 1-136C**  
**Baton Rouge, Louisiana**  
**July 28, 2015**  
**10:00 A.M. – 11:30 A.M.**

- |   |  |
|---|--|
| ○ Opening Remarks   | <b>Thomas Groves</b>                     |
| 1) OTS IT Consolidation Update  | <b>Dickie Howze</b>                      |
| 2) Changes in the Electronic Transfer Fund (EFT)  | <b>John McLean</b><br><b>James Lodge</b> |
| 3) Act 87 —New JLCB Review and Approval Requirements for Professional, Personal and Consulting Services Contracts | <b>Paul Holmes</b>                       |
| Act 395—New Certification Requirement<br>Before Contracts Expending 100% Federal Funds May Issue                  |  |
| 4) Board of Regents Clearinghouse Expending Federal Funds   | <b>Stafford Wood</b>                     |
| 5) GEMS Updates   |  |
| • Facilities  | <b>Mark Moses</b>                        |
| • Human Capital Management (HCM)  | <b>Ronald Jackson</b>                    |
| • Procurement Cost Savings Initiatives  | <b>Paul Holmes</b>                       |
| • Fleet Initiatives Update  | <b>Jan Cassidy</b>                       |
| ○ Closing Remarks/Open Discussion   | <b>Thomas Groves</b>                     |