

BOBBY JINDAL  
GOVERNOR



ANGELE DAVIS  
COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Planning and Budget**

**MEMORANDUM**

**TO:** Department Heads, Undersecretaries, and Fiscal Officers

**FROM:** Ray Stockstill  
Director

**DATE:** August 29, 2008

**RE:** Cost Estimates for Expenditures Related to the Preparation and/or Response to  
*Hurricane Gustav*

Governor Bobby Jindal, per Proclamation No. 51 BJ 2008, declared a State of Emergency in response to *Hurricane Gustav*.

The Office of Planning and Budget (OPB) is requesting that each agency assigned an Emergency Support Function (ESF) provide a cost estimate for the preparation and/or response to the events related to *Hurricane Gustav*. The cost estimates provided should be all inclusive (i.e., for the agency's Primary and/or Secondary Role). In addition to providing total costs, please identify any state funding above your current budget which will be needed while waiting for federal reimbursement.

The effective date of the proclamation was Wednesday, August 27, 2008; therefore, August 27th is the start date for capturing/projecting costs. In the event *Hurricane Gustav* does not impact Louisiana, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) anticipates the end date as Wednesday, September 3, 2008. This end date is based on information provided by GOHSEP's fiscal section. Therefore, the estimated timeline for any costs associated with *Hurricane Gustav* is August 27, 2008 through September 3, 2008. This equates to an eight-day event. Moreover, if the storm arrives with such severity that the event exceeds eight days, we will contact you for an adjusted cost assessment.

OPB needs each Primary and Secondary ESF to respond to this request. If the Department/Agency does not anticipate costs associated with *Hurricane Gustav*, a response is still required.

Department Heads, Undersecretaries, and Fiscal Officers  
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**Please submit this information electronically to your respective state budget analyst and state budget manager as soon as reasonably possible; however, attempt to submit all information no later than Wednesday, September 3, 2008 at 2:00 P. M.**

If you have any questions regarding this matter, **please contact your state budget analyst.**